



## Board Meeting Minutes

A meeting of the Board of Directors of the Alaska SHRM State Council (ASSC) was held on June 5, 2012 by conference call.

### Present:

Patty Hickok, SPHR, GPHR	Director
Sallie Stuvek, SPHR	Past-Director, HRCI Liaison
Patty Billingsley, SPHR	Secretary/Treasurer
Kathryn Strle, CPA, PHR	Fairbanks Chapter President
	Membership Director
Jeanna Wittwer, PHR	Juneau Chapter President
Anne Sakumoto, PHR	Diversity Director
Kim McKinley, SPHR	Professional Development Director
Nancy Miller, SPHR	Legislative Affairs Director
Kate Young, SPHR	Anchorage Chapter President
Sonya Conant, SPHR	Mat-Sue Chapter President

### Absent:

Jeanne Haave, SPHR, GPHR	Communications Director
Dr. Dave Rambow	College Relations Director
Laurie Becwar, SPHR	Workforce Readiness Director
Karen Zemba, SPHR	SHRM Foundation Director

### Guests:

Karen Verrico, CAE	SHRM Pacific West Regional Director
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### **Call to Order:**

Patty Hickok, ASSC Director called the meeting to order at 12:00 p.m. A quorum of directors was present, and the meeting, having been duly convened, was ready to proceed with business.





## ALASKA SHRM STATE COUNCIL



### **Approval of Minutes:**

The Board reviewed and approved the minutes from the May meeting.

Motion to approve: Kate Young

Seconded: Nancy Miller

Discussion: Spell out “WBU” at least in one location.

MOTION CARRIED UNANIMOUSLY

### **Approval of HRCI/Student Scholarship Form and Guidelines**

Motion to approve: Anne Sakumoto

Seconded: Kim McKinley

Discussion: Typographical errors were given to Patty Hickok who will pass them on to Dr. Rambow.

MOTION CARRIED UNANIMOUSLY

### **Committee Update – CHAPTER RESTRUCTURE**

Karen Verico and Sallie Stuvek have been meeting. By-laws have been edited and the Board Positions are being finalized. Sallie and Karen will then schedule meeting with each of the Chapter Directors to review the structure following the SHRM staff meeting.

### **SHAPE Progress Review (CY 12 Initiatives – mid-year review)**

- Treasurer – all goals are in progress or have been accomplished.
- Communications – Web site is continuously being updated and new resources added.
- Workforce Readiness – Conducted “When Work Works” webinar; submitted article to Council Prospector.
- College Relations – Student Scholarship Forms and Guidelines developed. Will distribute to membership following this meeting.
- Diversity – Created partnerships with Access Alaska and Alaska Rural Cap; attending Diversity conference calls; working on a Diversity webinar; working on an article; collected and reported demographic data.
- Legislative – Submitted first letter to State Legislators, working on 2<sup>nd</sup> quarter letter; participating in SHRM Advocacy group; sending information to Chapters and Legislative Directors; attended Legislative conference and submitted article to Council Prospector; attending webinars.
- Membership – member of Linked in group; publicizing promotions; attending webinars; will increase coordination with Chapters and Membership Directors.
- SHRM Foundation – Donating 10% more than previous year; provided “change” buckets to Chapters.





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- HRCI Liaison – Created and distributed a flyer in April; working on a document to give the Chapters to register their programs to HRCI; attending webinars; created Scholarship application, will distribute to membership following this meeting; researching Foundation Scholarship.
- Professional Development – Working on Fall web cast schedule.

### Chapter Reports

- Anchorage – Creating a program to solicit Business Partners to help sponsor programs.
- Juneau – Closed down for the summer. Waiting for more information about Chapter Restructure before making future plans.
- Mat-Su – Conducted planning session. Focusing on core structure of Chapter; created 3 initiatives focusing on being a resource to members and businesses.
- Fairbanks – Summer hiatus; conducted a great Legislative Update in May.

### SHRM Update

Karen e-mail the SHRM update just prior to the meeting.

### Meeting Schedule:

The next meeting is: July 10, 2012

### Adjournment:

The meeting was adjourned at 1:00 p.m.

### Prepared by:

Patty Billingsley, Secretary /Treasurer

