



Meeting Minutes

A meeting of the Board of Directors of the Alaska SHRM State Council (ASSC) was held on October 1, 2013 via teleconference.

<u>Name:</u>	<u>Position:</u>	<u>Present/Absent:</u>
Patty Hickok, SPHR, GPHR	Director	Present
Sallie Stuvek, SPHR	Past-Director / HRCI Liaison	Present
Nancy Miller, SPHR	Director-Elect / Legislative Affairs Director	Present
Molly Webb, PHR	Anchorage Chapter President	Present
Teresa Brand-Sharpe	Fairbanks Chapter President	Absent
Jeanna Wittwer, PHR	Juneau Chapter President	Present
Sonya Conant, SPHR	Mat-Su Chapter President	Absent
Anne Sakumoto, PHR	Diversity Director	Present
Dr. Dave Rambow	College Relations Director	Present
Jeanne Haave, SPHR, GPHR	Communications Director	Present
Nancy Miller, SPHR	Workforce Readiness Director	Present
Patty Billingsley, SPHR	Secretary/Treasurer	Present
Karen Zemba, SPHR	SHRM Foundation	Absent
Barbara Burke, PHR	Membership Director	Absent
Kim McKinley, SPHR	Professional Development Director	Present
Diana Gould, CAE	Pacific West Regional Director	Present

Call to Order:

Patty Hickok, ASSC Director called the meeting to order at 12 NOON.

Meeting Minutes Approval

Dr. Rambow moved to approve the minutes with one typographical correction. Seconded by Sallie Stuvek. MOTION APPROVED.

Committee Reports

Treasurer Report

Bank balance as of 8/31/2013 - \$42,875





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The 2012 Taxes have not been filed yet, but are not due until November 15th.

The Non-Exempt status was approved in October, 2012. The tax accountant has been requesting the IRS to make the effective date retroactive to January, 2011. If they do not change the effective date, the 2011 taxes will need to be re-filed because they were filed as a non-exempt organization, and we were not. Additionally, if the date is not made retroactive then the 2012 taxes will need to be filed under two separate filings. The tax accountant contacted Patty Billingsley last week and asked for direction. Patty is concerned about the costs incurred to date and the continued cost of pursuing this retroactive action. It was determined the cost will be similar no matter which direction is taken so we are proceeding with attempting to get the retroactive date. In addition, if the decision has not been received by the November deadline, the 2012 taxes will be filed accordingly and the accountant will then determine how to address the 2011 filing.

Patty Hickok informed the Board she purchased an additional 600 C-Vent registrations for \$1,200. Due to the webinars, we have exhausted our current subscription. She had to make a decision to make the purchase, otherwise it would have cost the State Council additional money. This purchase was not originally budgeted, however we have some excess funds available due to budgeted travel not occurring as planned. Nancy Miller moved to approve the purchase of additional registrations. Seconded by Anne Sakumoto. MOTION APPROVED.

Committee Reports

Communications

Deadline for Prospector articles is October 10th.

Workforce Readiness

Several Board Members participated in the Junior Achievement week at Central Middle School. Once again, this effort was very successful. Patty H. encouraged the other Chapters to contact her if they are interested in doing a Jr. Achievement activity in their communities and she would help coordinate.

Nancy is organizing volunteers for the 2nd "Hiring Our Heroes" Job Fair. The State Council will have a booth and provide career counseling.

College Relations

Dr. Rambow has contacted UAA and WBU regarding student scholarships. He has also reached out to APU and UAF.





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He will be meeting with Charter and Wasilla to discuss the possibility of student chapters at these two campuses.

Diversity

Reminded everyone about upcoming webinars.

Legislative Affairs

A-Team event in Anchorage went very well. Thanked Patty H for helping organize the event. Planning an A-Team webinar scheduled for October 30th – offering 1 Strategic HRCI credit.

Membership

Patty H. will work with Barbara to send out chapter designation letters to At-Large members.

SHRM Foundation

No report.

HRCI Liaison

Tabulating survey results. Will submit results to Prospector for publishing. Patty H. sent out e-blast to promote HRCI scholarship.

Professional Development

Kim reported that the webinars are scheduled through 2014.

Chapter Reports

Juneau

Have been encouraging members to apply for scholarships and attend webinars. Patty H. has seen a significant increase in webinar attendance from people in Juneau and thanked Jeanna for her efforts.

Mat-Su

No report.

Fairbanks

No report.





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Anchorage

ASHRM participated in the “Breaking the Barriers” event partnering with several organizations in Anchorage. Very successful event.

Fall networking event is October 3rd, 150+ registrants so far.

SHRM Report

- On SHRM landing page go to bottom and have a choice of additional 4 languages (Spanish, Portuguese, French, German)
- Current HR Focus video clip:
- ✓ **Article:** [DOL Says No Fine for Not Providing Exchange Notices](#)
- ✓ **Article:** [Tax Credits for Military Veteran Hiring Set to Expire in December](#)
- ✓ **PDF:** [2013 Federal Tax Benefits for Hiring and Employing Qualified Veterans, National Guard Members, and Reservists](#)
- ✓ **Website:** [To Register Free Job Posting on Center for America Website](#)
- ✓ **Federal Resources:** [DOL Onsite FMLA Investigations on the Rise](#)
- ✓ **CFGI Survey:** [Employer Immigration Metrics Report](#)
- ✓ **Website:** [CHRO Video Series](#)

- SHRM’s 65th birthday celebration: We will be sending each of the council directors a prepaid postage return label on October 21. It will arrive in a SHRM letterhead envelope. You should receive the label between October 22-25 depending on your location. Please use this label to return your cards to SHRM. (We hope you saved the BIG envelope, too!)
- RESOURCE: Trying to herd those cats? Go to www.doodle.com to set up dates and times for conference calls for multiple people.
- Council for Global Immigration formerly ACIP (American Council on International Personnel)
Ave spent \$500k on immigration process
(http://www.shrm.org/multimedia/video/focusonhr/Pages/2013_09_26.aspx)





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Director Report

Primarily working on 2014 conference planning.

Adjournment:

The meeting was adjourned at 12:40 pm

Prepared by:

Patty Billingsley, Secretary /Treasurer

