



## Board Meeting Minutes

A meeting of the Board of Directors of the Alaska SHRM State Council (ASSC) was held on May 1, 2012 by conference call.

### Present:

Patty Hickok, SPHR, GPHR	Director
Sallie Stuvek, SPHR	Past-Director, HRCI Liaison
Jeanna Wittwer, PHR	Juneau Chapter President
Jeanne Haave, SPHR, GPHR	Communications Director
Kim McKinley, SPHR	Professional Development Director
Dr. Dave Rambow	College Relations Director
Nancy Miller, SPHR	Legislative Affairs Director
Karen Zemba, SPHR	SHRM Foundations Director
Kate Young, SPHR	Anchorage Chapter President

### Absent:

Sonya Conant, SPHR	Mat-Su Chapter President
Patty Billingsley, SPHR	Secretary/Treasurer
Anne Sakumoto, PHR	Diversity Director
Laurie Becwar, SPHR	Workforce Readiness Director
Kathryn Strle, CPA, PHR	Fairbanks Chapter President & Membership Director

### Guests:

Karen Verrico, CAE	SHRM Pacific West Regional Director
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### **Call to Order:**

Patty Hickok, ASSC Director called the meeting to order at 12:00 p.m. A quorum of directors was present, and the meeting, having been duly convened, was ready to proceed with business.





## ALASKA SHRM STATE COUNCIL



### **Approval of Minutes:**

The Board reviewed and approved the minutes from the April meeting.

April, 2012

Motion to approve: Kate Young

Seconded: Nancy Miller

MOTION CARRIED UNANIMOUSLY

### **Treasurer Report**

No report. The following policies and procedures were reviewed and approved by the Board

May, 2012

Motion to approve Treasurer Guidelines as presented

Motion to approve: Sallie Stuvek

Seconded: Dr. Dave Rambow

MOTION CARRIED UNANIMOUSLY

May, 2012

Motion to approve Travel Guidelines amending language of when reimbursement is due - consistent with Treasurer Guidelines

Motion to approve: Sallie Stuvek

Seconded: Dr. Dave Rambow

MOTION CARRIED UNANIMOUSLY

### **SHRM Report**

The May update was not available but will be distributed to Patty Hickok when it is ready. Karen reminded members attending the annual conference to visit the Volunteer Lounge. The May membership promo includes a reduced fee of \$165 plus a tote bag; there is also a promotion for students transitioning to professional members. SHAPE State awards to be announced this month. Karen also wanted everyone to know that if anyone had submitted changes to their bylaws, to go ahead and operate according to those changes as the approval process is taking too long. The PacWest Regional Student Conference was held recently, where they had 10 teams and 85 attendees and 30 volunteers. The winner was the University of NV in Reno.

### **Committee Reports**

Communications:

- We have the PDF final version of the Prospector. It will go on the website when the paper copy is distributed to members.





# ALASKA SHRM STATE COUNCIL



## Workforce Readiness:

- No report

## College Relations:

- Close to completion of scholarship applications, in coordination with Sallie Stuvek
- Dr. Rambow is coordinating with Bonnie Dorman, College Relations Director for ASHRM to put together a student packet presentation for UAA and APU, to educate them on what SHRM is about
- Monica Ulmer (UAA student) has become the first non-WBU student to join the WBU chapter
- Student Club has submitted information to SHRM for Merit Award. Information pending
- WBU SC has seen a significant growth in 2012, from 7 to 22 students

## Diversity:

- No report

## Legislative:

- SHRM asked for support writing Comment Letters for the proposed amendments to FMLA. Nancy submitted a letter on behalf of the SC
- Plan to follow up with Alaska Senators in June, and each quarter throughout the year
- Waiting for promotional materials from national to distribute to chapters

## Membership: No report

## SHRM Foundation:

- 100% BOD contributions to the Foundation received and mailed to SHRM Foundation
- SHRM Foundation scholarships promoted using flyer created by Sallie Stuvek
- SHRM Foundation brochure received:
  - State Council mentioned in the Chair's Circle
  - MatSu Chapter mentioned in the VP Circle
  - Anchorage mentioned as a Chapter Champion
  - Following up with Northern Alaska chapter to see if they contributed and if so, how come they are not reflected

## HRCI Liaison:

- Working with Dr. Rambow on scholarship applications. It was decided at meeting that the Financial Need aspect of the HRCI scholarship would be removed





# ALASKA SHRM STATE COUNCIL



## Professional Development:

- Working on scheduling 3 Fall webinars
  - First one already scheduled for September 14, by attorney Will Earnhart

## Chapters:

Juneau: Jeanna reported they have their planning meeting on May 10, where they will look at speakers for next year

Mat-Su: Sonya No report.

Fairbanks: No report.

Anchorage: Kate reported Anchorage is having a networking membership drive May 1; the May luncheon is a Legal Update; Anchorage recognized as SHRM Foundation Champion

## Director Report

- Nancy Miller was recently recognized by the Alaska Department of Labor with the Director's Certificate of Appreciation. It was presented to her for the ongoing involvement and support of this organization over the past several years.
- Our presence in social media continues to grow, we have gone from 61 "Likes" on State Council facebook last month to 112! We have 59 on LinkedIn.
- NHRMA conference is going well. Still needing sponsors/exhibitors.
- Participated in Junior Achievement for work, and will explore feasibility of this as an initiative for 2013

## Meeting Schedule:

The next meeting is: June 5, 2012

## Adjournment:

The meeting was adjourned at 1:00 p.m.

## Prepared by:

Patty Hickok, Director

