



ALASKA SHRM STATE COUNCIL



Meeting Minutes

A meeting of the Board of Directors of the Alaska SHRM State Council (ASSC) was held on June 3, 2014, via teleconference.

<u>Name:</u>	<u>Position:</u>	<u>Present/Absent:</u>
Nancy Miller, SPHR	Director	Present
Pattie Hickok, SPHR, GPHR	Past-Director	Present
	Director-Elect	
Paul Bauer, Jr., MHR, SPHR	Anchorage Chapter President	Present
Teresa Brand-Sharpe, PHR	Fairbanks Chapter President	Absent
Jeanna Wittwer, PHR	Juneau Chapter President	Absent
Sonya Conant, SPHR	Mat-Su Chapter President	Absent
Anne Sakumoto, PHR	Diversity Director	Present
Dr. Dave Rambow	College Relations Director	Present
Ben Krisher, PHR	Legislative Affairs Director	Absent
Jeanne Haave, SPHR, GPHR	Communications Director	Present
Ann Flister, SPHR	Workforce Readiness Director	Present
Mary Hilcoske, CLM, SPHR	Secretary/Treasurer	Present
Karen Zemba, SPHR	SHRM Foundation	Absent
Patty Hickok, SPHR, GPHR	Membership Director	Present
Kim McKinley, SPHR	Professional Development Director	Present
Sallie Stuvek, SPHR	HRCI Liaison (new 2011)	Present
Diana Gould, CAE	Pacific West Regional Director	Present
Lisa Snively	NHRMA Director	Absent
Roxann Bale, CPP, PHR	Workforce Readiness Co-Chair	Present

Call to Order:

Nancy Miller, ASSC Director called the meeting to order at 12:01 PM.

Director Report – Recognized Patty Hickok's appearance in the current issue of *HR Magazine*! Congratulations, Patty!

Meeting Minutes Approval

Paul Bauer moved to approve the April meeting minutes with corrections; seconded by Ann Flister. MOTION APPROVED with changes.

State Conference report – Nancy -_Most successful conference – have received terrific responses. Patty: Very, very positive – everything from speakers to venue. One of the only challenges is that we have outgrown the venue and perhaps we need to explore other places.





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She already has gotten responses from a couple of other hotels. From there, we'll see whether price-wise and space-wise it makes sense. It is very enlightening that we made a little bit over \$41,000 for the conference. Looking at September 2015 for next conference. Some hotels are already booked. We want to make a decision on the next venue by no later than the end of June 2014.

Nancy thanked everyone for helping at the conference. Feels the attendees really noticed how well run it was.

Committee Reports

Treasurer Report – Mary Hilcoske - Bank balance as of 6/3/14 is \$65,642.90. All invoices received have been paid. Have elected to receive electronic bank statements in order to avoid \$7/month charge the bank is beginning to levy.

Communications – Jeanne Haave – Received the proof yesterday for Issue #2 of this year's *Council Prospector*. Jeanne is in the process of looking it over, and then it will go back to the media company and be sent out. It should be in mailboxes within 2-3 weeks. There are photos in this issue from the State Conference. It contains an article from Halogen Software, a non-Alaska company. Updated certification information is also included. She will send the publication schedule out to everyone again via email.

Workforce Readiness – Ann and Roxann – Has the "Hiring Ex-offenders Workshop" scheduled for July 23. It will be a 2-hour program now. Patty has submitted it for HRCI preapproval. It's not too early to start promoting that now and get registration going. Patty will create the event through Cvent and get the notices sent out. Also plan to run a clothing drive in conjunction with it. Roxann: Is working on a flyer for the clothing drive. Need for men and women: shoes, dress shirts, slacks (preferably black, but any), huge need for socks. She has cleared with her employer CRW to use their storage area for a gathering spot. She has made arrangements to do clothing drop-offs at The Partners Reentry Center prior to the event. She is asking SHRM members to share the flyer with their employers since the biggest need seems to be for male clothing. Nancy: using our social media methods is also a good way to get our message out. Nancy can post it if Roxann will write it up. Roxann could also coordinate with Paul to bring flyers to the ASHRM luncheon. Ann will reach out to specific employers she has in mind and provide them with the link to our information.

If anyone is interested, they will set up a "walk the walk" - at the Reentry Program at 4th and Barrow and do a walk similar to a reentering person – from the jail to the various resources. Cathleen McLaughlin of the Partners Reentry Center will likely promote this to happen following the July 23 event at which she is speaking.





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Also, we can start getting going on the Hiring our Heroes Veteran's event in November.

Ann has also contacted State Senator Lesil McGuire's office regarding this year's Alaska Women's Summit. They do not have confirmed dates at this time, but it will probably be held in October.

College Relations – Dr. Rambow – The WBU chapter is only one of two chapters which earned the Outstanding Student Chapter Award! He will be submitting two names for the Koss and Denomy NHRMA Awards. They have done a 3-hour planning session for the next year. A student from UAA attended. Concern is that UAA students have the interest, but do not have a faculty member to form a student chapter. He will be asking to see if someone would like to get the ball rolling. He also met with the UAS chapter professor Claire Brown – he is sending her information on how to get that started.

Diversity – Anne – Has no updates to report. Is planning to make the next deadline for the *Council Prospector* issue. Has been talking with Ca'Trena to work on the Diversity Committee; if we know of others who may be interested to help on the committee, let her know.

Nancy: Would like to see Anne work with Ann and Roxann on the Women's Summit in October.

Legislative Affairs – Ben – Absent.

Membership – Patty Hickok – At conference, about five people signed up for membership – a new thing. Not that difficult, so will continue doing that. Will also do a mailing to the membership in September.

SHRM Foundation – Karen - absent. The person who won the iPod Shuffle at the conference very nicely declined it and asked that we use it for something else. Nancy is looking for suggestions regarding how to use it for a fundraiser later this year. It's worth about \$50. Patty: When we have the ex-offender program on July 23, we could have people donate some money, then we could offer the iPod Shuffle as a prize. At the State Conference, we received about \$100 in donations for the iPod Shuffle drawing.

HRCI Liaison – Sallie – Lots of activity following announcement from SHRM re offering its own certification process. Have made it fairly easy. They are continuing to send out information; are continuing to work with HRCI. She attended the webinar last week and will be writing up some information for our members to put on the website; maybe also do an e-blast. It's a little confusing still for some people. HRCI has also made some changes regarding when certifications are expiring (in birthday month of person who is certified).





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Nancy: 7 members are meeting for lunch next week on this topic. She expects this to be a big topic at the meeting she attends. Would like to have a list of questions and concerns to submit prior to the meeting. She encourages others from around the state to submit questions and concerns to her and she will add it to the notes she takes. Those already with an HRCI certification have until December 31, 2015 to convert. The more immediate concern is how the study groups are to go forward. Diane Gould says should continue on with the groups this fall. The SHRM system will be available in September. Patty: There is a lot of information out there already; perhaps on the website just put the links to what SHRM already has, rather than Sallie putting together more information. This way we won't have to reinvent the wheel and people can go directly to the source for information. Nancy encourages Sallie to summarize links for all the various pieces of SHRM information on this subject.

Professional Development - Kim – On hiatus now; will start the webinars again in the fall. (She will be moving to Anchorage – her house is up for sale.) If you know of a specific speaker for webinars in 2015, let her know.

Chapter Reports:

Juneau – Jeanna – absent.

Mat-Su – Sonya – absent.

Fairbanks – Teresa – absent.

Anchorage – Paul – Canceled last month's Board meeting which had been scheduled for the same week of the State Conference.

SHRM Report – Diane Gould – An additional 30 certification awards were added for 2014 – \$122,500 available across all five regions. Four education awards worth \$2,000 each are available for individual SHRM members to apply. Open through July 15.

If interested in being a judge, you would judge for another region – between 10-20 applications in August that you would review for meeting the criteria. Let her know if you are interested.

The annual conference is 3 weeks away, with over 200 programs; a minimum of 6 will be dedicated to the new SHRM certification process.

There are many links on both HRCI and SHRM websites that provide information. Most important to the State Chapters is that you will be able to certify your programs at no cost. No





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submitting for preapproval for certification. Other tools and resources will be available as we get closer to the system being in place. The name of the certification will be provided at SHRM Annual. Nancy will come back with a good deal of information to share with us. Instead of actual credit hours, you will receive professional development points required within a 3-year period to recertify. Testing windows will be longer – 3-month period, not 2 as with HRCI. No cost for transferring over your certification. Three required parts to do that. Online tutorial will take 60 minutes or less. This was not done as a revenue producing program for SHRM.

ADDITIONAL DIRECTOR REPORT – Will be contacting some members of the Board to meet again regarding this year's initiatives, at the half-way mark. Will connect on an individual basis. Regarding bylaws update – received confirmation from Dianna that we should add Certification Director position as opposed to HRCI Liaison. Will get those submitted, then when returned, we will ratify them.

Adjournment:

The meeting was adjourned at 12:58 pm.

Prepared by:

Mary Hilcoske, Secretary /Treasurer

