



ALASKA SHRM STATE COUNCIL



Meeting Minutes

A meeting of the Board of Directors of the Alaska SHRM State Council (ASSC) was held on September 1, 2014, via teleconference.

<u>Name:</u>	<u>Position:</u>	<u>Present/Absent:</u>
Nancy Miller, SPHR	Director	Present
Pattie Hickok, SPHR, GPHR	Past-Director	Present
Ann Sakumoto, PHR	Director-Elect / Diversity Director	Present
Paul Bauer, Jr., MHR, SPHR	Anchorage Chapter President	Absent
Teresa Brand-Sharpe, PHR	Fairbanks Chapter President	Absent
Jeanna Wittwer, PHR	Juneau Chapter President	Present
Sonya Conant, SPHR	Mat-Su Chapter President	Present
Anne Sakumoto, PHR	Diversity Director	Present
Dr. Dave Rambow	College Relations Director	Present
Ben Krisher, PHR	Legislative Affairs Director	Present
Jeanne Haave, SPHR, GPHR	Communications Director	Absent
Ann Flister, SPHR	Workforce Readiness Director	Present
Mary Hilcoske, CLM, SPHR	Secretary/Treasurer	Present
Karen Zemba, SPHR	SHRM Foundation	Absent
Patty Hickok, SPHR, GPHR	Membership Director	Present
Kim McKinley, SPHR	Professional Development Director	Present
Sallie Stuvek, SPHR	HRCI Liaison (new 2011)	Absent
Dianna Gould, CAE	Pacific West Regional Director	Present
Roxann Bale, CPP, PHR	Workforce Readiness Co-Chair	Absent

Call to Order:

Nancy Miller, ASSC Director, called the meeting to order at 12:01 PM.

Meeting Minutes Approval

Dr. Rambow moved to approve the April meeting minutes with corrections; seconded by Ann Flister. MOTION APPROVED with changes.

State Conference report – Nancy -

Committee Reports

Treasurer Report – Mary Hilcoske - Bank balance as of 8/26/14 is \$69,045.84. This includes the NHRMA Award \$1,250 and a Cvent refund of \$2,938. All invoices received have been paid. The





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Foundation contributions from July have been forwarded to the SHRM Foundation. Some questions:

- a. When do we pay Alaska chapters their 2014 conference proceeds? Not done per Patty Hickok.
- b. With nearly \$70,000 in the bank, shall we meet with Denali Credit Union to discuss investment options? OK – will set up meeting, then present options to the Board.

Communications – Jeanne Haave – Absent. Schedule for final 2014 issue of Council Prospector was sent – content is due October 17, so her deadline is probably sooner than that.

Workforce Readiness – Ann – Contacted the JA coordinator, who anticipates involvement in Mr. Clark 's classroom at Central Middle School again. She expects to hear dates from him soon, then we can get those organized.

The Alaska Women Summit – has had no contact back from them at all. After at least 2-3 phone conversations and several emails with the organizer between ASSC and them, they probably have all their needs covered, so she feels she's at a dead end. Nancy feels they, like last year, may be putting it together very quickly at the end. If they reach out, perhaps we should be available, so at this point perhaps we can wait to see if their leaders reach out. If they need volunteers, fine, but panelists would be another matter to put together on short notice.

Nancy and Ann have a meeting scheduled with Brad Gillespie at Department of Labor this Friday at 3:30 to talk about some possible pre-Hire our Heroes workshops and what they would like us to do. Nancy – we will have a table at the Job Fair with handouts and job-seeking information. Will probably also get people inquiring about membership.

College Relations – Dr. Rambow – With his term closing at the end of this year, his goal is to set up an arrangement to revitalize some life in the college relations program at UAA. Will utilize a graduate student named Heather to see if she can help gather some interest. Perhaps Paul could act as a chapter advisor. It requires a lot of effort and need to have people engaged. Next year, whoever is in this position should look at the Alaska Career Academy starting a new student chapter. Four of Dr. Rambow's Anchorage campus students have won NHRMA awards and Patty Hickok at the UAA campus. He will be checking with the Fairbanks chapter to see how they are doing. UAS also has the potential – that will be the challenge of Dr. Brown. His objective as he ends his term is to have gotten something moving with all of these institutions.

Diversity – Anne – Is working on her write-up for the assertiveness initiative so it can be submitted as part of their package.





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Legislative Affairs – Ben – Has been quiet during the recess. Is looking forward to seeing the list of 18 members. Over the next couple of months, he expects more calls to action. Ann Flister – asked if anyone is working on Gainful Employment Act on a federal level? Ben will do some research and get back to her. Dianna Gould also had not heard about this, but will pass it on if she does. Ben is also working on an office visit in October and asks if others are interested, let him know. Nancy is interested.

Membership – Patty Hickok – Has received the updated membership list from SHRM. She updated the Cvent registrations for the State Council and Anchorage. This weekend, she is going to start reaching out to the At-large, in coordination with all the chapters, so we should see the rate go up. In a month or so, she will send an e-blast again regarding the benefits of membership again.

SHRM Foundation – Karen - Absent.

HRCI Liaison – Sallie – Absent.

Professional Development - Kim – Also finishing her third year. Will figure out a way to be involved as she moves to Anchorage. Her goal is to build the 2015 schedule of webinars. If anyone has any ideas for topics, please let her or Patty know. Three more webinars scheduled for this year. She will get in touch with Patty regarding the ADA Legal Updates since he never returned any of her emails (Patty has sent her his phone number, so Kim will call him). For next year, she is trying to contact the August speaker. She does have April booked. All the other months are open now. Will be out of town 9/11-20. Nancy thanked her for her work during her tenure.

Chapter Reports:

Juneau – Jeanna – Coming off summer leave soon with some kind of welcome back networking event for their members. Jeanna now works for REACH. Is hoping to have the next chapter meeting soon. Her new email address is: jwhitwer@reachak.org. New phone # is 296-7207.

Mat-Su – Sonya – Nothing significant going on. Next meeting is September 9. Election is in October. Next week, will try to identify some new Board members, including a new President (she will take another role if need be) and other positions. That is her focus for the next couple of months.

Fairbanks – Teresa – Absent.





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Anchorage – Paul – Absent. Per Patty Hickok, Patty Billingsley will be the 2015 ASHRM President.

SHRM Report – Dianna Gould – There will be an announcement tomorrow regarding the field services directors and what states they will be responsible for. Does not impact the Pacific Northwest Region, so Dianna Gould will still be involved with us. New title: Member Engagement Associate. Kudos to Dr. Rambow. The student chapters will be falling under the field service directors' responsibility, namely Dianna, so she will be following along in the future. Still does not know when student conference will be held, but it will be in California. There was a SHRM certification CLA webinar coming up next week. There is a membership call this Thursday. Diversity and Inclusion webinar next Thursday. Thanks again for the generous donations to the SHRM Foundation. Kim, thanks for your help with your webinar work.

Dr. Rambow: Is doing a purge of WBU chapter membership and best way to get help is to send the spreadsheet to Dianna.

DIRECTOR REPORT – Anchorage is hosting the NHRMA HR Academy February 2-4, 2015. Next meeting is scheduled for Tuesday, October 7.

Patty Hickok: Save the Date Card for September 24-25, 2015 Conference is coming out within the next 10 days. The website and registration for the conference is up and people can register now. Already have pre-approved 14 general and 9 strategic credits. There will be 1.5 credits more than for the 2014 conference. All is on track for another successful conference. Hopefully, at the end of September 2015, we'll be able to say our treasury has \$100,000. She has one role to fill – registration. She would appreciate any feedback regarding the new website. Nancy thanks her for all of her work already so far and knows it will be a great success.

Adjournment:

The meeting was adjourned at 12:51 pm.

Prepared by:

Mary Hilcoske, Secretary /Treasurer

