



ALASKA SHRM STATE COUNCIL



Meeting Minutes

A meeting of the Board of Directors of the Alaska SHRM State Council (ASSC) was held on December 2, 2014, via teleconference.

<u>Name:</u>	<u>Position:</u>	<u>Present/Absent:</u>
Nancy Miller, SPHR	Director	Present
Patty Hickok, SPHR, GPHR	Past-Director	Present
Anne Sakumoto, PHR	Director-Elect	Present
Paul Bauer, Jr., MHR, SPHR	Anchorage Chapter President	Absent
Teresa Brand-Sharpe, PHR	Fairbanks Chapter President	Absent
Jeanna Wittwer, PHR	Juneau Chapter President	Present
Sonya Conant, SPHR	Mat-Su Chapter President	Present
Anne Sakumoto, PHR	Diversity Director	Present
Dr. Dave Rambow	College Relations Director	Absent
Ben Krisher, PHR	Legislative Affairs Director	Present
Jeanne Haave, SPHR, GPHR	Communications Director	Present
Ann Flister, SPHR	Workforce Readiness Director	Present
Mary Hilcoske, CLM, SPHR	Secretary/Treasurer	Absent
Karen Zemba, SPHR	SHRM Foundation	Absent
Patty Hickok, SPHR, GPHR	Membership Director	Present
Kim McKinley, SPHR	Professional Development Director	Absent
Sallie Stuvek, SPHR	HRCI Liaison (new 2011)	Present
Dianna Gould, CAE	Pacific West Regional Director	Present
Melanie Sauafea	Social Media Director	Present

Call to Order:

Nancy Miller, ASSC Director, called the meeting to order at 12:01 PM.

Meeting Minutes Approval

Ann Flister moved to approve the November meeting minutes with corrections; seconded by Patty Hickok. MOTION APPROVED with changes.

Director Report –

- Volunteer Leader Summit Update:
 - Our initiative “From Military Boots to Office Shoes” was a finalist for a 2014 pinnacle award. Unfortunately we did not win, but it is a great honor to be a finalist. Patty Hickok noted that there were many programs submitted and it is an honor to be announced as a finalist. Also good recognition for our State Council. We will certainly continue this very worthwhile program for 2015!





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Kudos went out to all who have volunteered. Ann Flister worked very hard and took this program to a new level.

- Took the new SHRM Certification tutorial. Patty Hickok was the first Alaskan to receive the new certification. Nancy Miller was second and Patty Billingsley was third. The tutorial was very informative. It explained in greater detail the process SHRM used in coming up with their own certification. You were also able to rate your own competencies. The tutorial will be available on January 5, 2015. I highly recommend that anyone holding an HRCI certification take the tutorial next year. If you do not take it before 12/31/15, you will need to take the exam.
- SCLIF was completed before I left for the summit.
- SHAPE is due 1/31/15.
- Last meeting of 2014, thank you for all of your hard work this year!!

Committee Reports

Treasurer Report – Mary Hilcoske - Bank balance as of 11/22/14 is \$70,859.04. All invoices received have been paid.

Communications – Jeanne Haave – The final proof for the next issue of the Council Prospector was sent to Diane Wood on 11/04/14. It is then approved by SHRM, and then it is sent the mailing list. We should be receiving our copies very soon. Jeanne has not received the 2015 schedule yet.

Workforce Readiness – Ann – The veteran's job fair was on 11/07/14. Thank you to volunteers Patty Hickok, Anne Sakumoto and Nancy Miller. We had 30 or more attend the workshops presented by Patty and Anne. It was interesting to see a small group of workforce readiness professionals sit in on the workshops to learn more. On a side note, we had a few attendees come to our table for advice / career counseling interested in pursuing an HR career. We also handed out quite a few SHRM membership forms and chapter designation forms. Would not be surprised if we got 5 new members from this event.

College Relations – Dr. Rambow – Absent

Diversity – Anne – Very excited about our incoming Diversity Director.

Legislative Affairs – Ben – Nancy and Patty reported on the Capitol Hill visits at the Volunteer Leader Summit. We were able to meet with Senator Murkowski and Congressman Young on two issues. Ben educated the Board on the two issues at hand. FLSA in regards to federal contractors and President Obama's request for the DOL to review the exempt status





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requirements. Ben is looking for an Advocacy Team captain who knows incoming Governor Dan Sullivan. Ann F. said she knows someone and will let him know.

Membership – Patty Hickok – She had been working on a program that has worked for the past two years. She did an outreach to our at-large members via email. She also did an actual mailing through the USPS. The at-large gaps for Fairbanks and Juneau are getting bigger and are a concern. Working hard on getting our membership numbers up. Deadline for the chapter designation forms to SHRM is 12/15/14 to count for 2014.

SHRM Foundation – Karen - Absent

HRCI Liaison – Sallie – We received four applications for the Certification Scholarship. They are still in the review process. We have two outstanding applications. Would like to give the scholarship to both applicants. Patty Hickok suggested we make a motion to move the funds budgeted for the student scholarship to the certification scholarship. Motion was made by Sallie Stuvek, seconded by Anne Sakumoto. Motion passed.

Professional Development - Kim – Absent. Patty Hickok wanted to recognize the hard work Kim has been doing on the programs. She already has the first half of 2015 booked and only a few slots left for the second half. Kim has been working very hard in coordinating the efforts including the important behind the scenes tasks to make this program so successful.

Social Media - Melanie – Nothing new to report, ready to start working!

Chapter Reports:

Juneau – Jeanna – Working on chapter designations and updating their bylaws. She found out what happened to the update sent in three years ago. They had a good event last month on Change Management presented by Dr. Charla Brown. Saw a couple of new members. The Board remains the same for 2015.

Mat-Su – Sonya – They have filled all Board positions for 2015! They have a few returning Board members and 5 new volunteer leaders. They will be holding a member's breakfast next week. Instead of having a presenter, they decided to make it a networking event. Sonya will be the Programs Director next year. Please let her know if you are interested in presenting at an event or know someone who would be. Patty Hickok suggested she let us know what topics she is interested in having and we can help find someone to present. They will be doing a membership survey. Part of the survey will be to find out what topics their members are interested in learning about.





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Fairbanks – Teresa – Sallie reported for the Fairbanks chapter. Their last meeting was 11/20/14. They are looking for Board members. Unfortunately the current President-Elect will not be able to serve next year due to a busy schedule. Sallie will keep an eye on the chapter. Nancy thanked Sallie for all of her work regarding the Fairbanks chapter. Sallie is always willing to step in when needed.

Anchorage – Paul – Absent

SHRM Report – Dianna Gould –

PW Region State Council December 2015 SHRM Update:

With Appreciation & Thanks – You have been dedicated volunteer leaders throughout 2014. For that I thank you. I am proud to be your Pacific West Region representative. As you know, PAC WEST is the BEST!

SHRM's New Case Competition and Career Summit (formerly the SHRM Regional Student Conference) has been revolutionized for 2015! Changes include: Three events will be held West, Central & East – no regional boundaries. 28 vs. 16 teams can now compete. Virtual preparation – teams will prepare and submit their presentations and written summary in advance. Preliminary and final presentations will be held onsite. Look for the announcement of the locations mid-end of December.

Chapter Preferred Provider Registration for the new SHRM Certification – Still missing some chapters in the PW Region. Thanks to Matsu Valley & SE Alaska chapters who are registered. If your chapter is not registered please go to:
<http://forms.shrm.org/forms/shrm-preferred-provider-registration-chapters>. **Signing up takes less than 2 minutes and remember it costs you nothing.** For any questions about the Preferred Provider program please go to:

<http://www.shrm.org/Documents/SHRM%20Preferred%20Provider%20Guide.pdf>.

Sallie asked Dianna if there was a deadline for signing up to be a preferred provider. Dianna said there is really not a deadline, but they would like to have this all set up before the end of next year.

Download SHRM's New Advocacy App: Stay up-to-date on all legislative updates facing the workplace. View legislative issue information on key workplace issues. Engage with lawmakers and fellow HR professionals on social media. Go to the Apple App store and select "SHRM Advocacy". Be sure to accept push notifications. Questions? Contact SHRM's Meredith Nethercutt at Meredith.Nethercutt@shrm.org.





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Young Professionals Toolkit – Just released at the Volunteer Leader Summit November 21. It will be posted on the Volunteer Leader Resource Center soon. Use the toolkit as you are doing your strategic planning and 2015 goal setting.

Volunteer Leader Discount – If you are planning on attending SHRM's annual conference this year, use your volunteer leader discount when you register. To receive the discounted rate for Volunteer Leaders, be sure to register by April 17, 2015. [Registration online](#) is quick and easy! Visit the Annual Conference web site. While there, check out keynote speakers Sheryl Sandberg and Marcus Buckingham! If you prefer, you may register by using the [paper registration form](#). Also, since the conference will be held in Nevada, they are opening up the opportunity to volunteer and reduce or eliminate your registration fee. Register at shrmvolunteers.com/preregister.

Workplace Flexibility: Looking to develop an impactful state-wide initiative? Considering being a Workplace Flexibility Community Partner. For more information about workflex go to <http://www.shrm.org/hrdisciplines/benefits/pages/workflex.aspx>. Questions about being a State Council or Chapter Community Partner contact SHRM's Cassidy Solis at Cassidy.Solis@shrm.org.

ADDITIONAL DIRECTOR REPORT – Thank you to all of our volunteer leaders for all of their hard work and commitment for a successful 2014!

Adjournment:

The meeting was adjourned at 1:02 pm.

Prepared by:

Nancy Miller / Director

