



ALASKA SHRM STATE COUNCIL



Meeting Minutes

A meeting of the Board of Directors of the Alaska SHRM State Council (ASSC) was held on January 6, 2015, via teleconference.

<u>Name:</u>	<u>Position:</u>	<u>Present/Absent:</u>
Nancy Miller, SPHR	Director	Present
Patty Hickok, SPHR, GPHR	Past-Director	Present
Anne Sakumoto, PHR	Director-Elect	Present
Patty Billingsley, SPHR	Anchorage Chapter President	Present
Sallie Stuvek, PHR	Fairbanks Chapter President	Present
Jeanna Wittwer, PHR	Juneau Chapter President	Present
Russell Black, SPHR	Mat-Su Chapter President	Present
Patricia Mitchell, SPHR	Diversity Director	Present
Dr. Charla Brown	College Relations Director	Present
Ben Krisher, PHR	Legislative Affairs Director	Present
	Communications Director	Absent
Ann Flister, SPHR	Workforce Readiness Director	Present
Mary Hilcoske, CLM, SPHR	Secretary/Treasurer	Present
Dr. David Rambow, SPHR	SHRM Foundation Director	Present
Patty Hickok, SPHR, GPHR	Membership Director	Present
Kim McKinley, SPHR	Professional Development Director	Present
Molly Webb, PHR, MBA	Certification Director	Absent
Dianna Gould, CAE	Pacific West Regional Director	Present
Melanie Sauafea	Social Media Director	Present

Call to Order:

Nancy Miller, ASSC Director, called the meeting to order at 12:01 PM.

Meeting Minutes Approval

Patty Hickok moved to approve the December meeting minutes with corrections; seconded by Russell Black. MOTION APPROVED with changes.

Director Report – Saturday, February 21, is the in-person strategic planning meeting at WBU from 10 AM-3PM; very casual and comfortable attire is fine. Nancy will meet with everyone prior to that meeting to discuss initiatives and plans for the year. Melanie will be doing a presentation for us at the meeting, telling us more about her position and how she will be able to assist other members on the board and chapters. She and Nancy will also be working on a social media policy for all the state council. (Sallie will not be able to attend the February 21 meeting)





ALASKA SHRM STATE COUNCIL



No telephone meeting in February – the NHRMA HR Academy is scheduled at the same time. Nancy needs people to help volunteer at that event from February 2-4. Early bird registration ends January 11.

The SHRM SHAPE Workbook is on the Board of Directors Resource page; all should take a look at it prior to the meetings leading up to the 2/21 in-person meeting. It's a good tool to use in our strategic planning.

Committee Reports

Treasurer Report – Mary Hilcoske - Bank balance as of 12/31/14 is \$76,482.40. All invoices received have been paid.

Communications – Vacant – Articles are due by February 9 for the *Council Prospector*; send articles to Nancy. If you know anyone interested in this position, please let Nancy know. Patty Hickok also volunteered to help (even though she is President of NHRMA this year!).

Workforce Readiness – Ann – Not much going on right now. Interested in seeing the final SHRM workforce readiness task force report when it is out.

College Relations — Dr. Charla Brown – Interested in getting student chapter up and going. Will be meeting with Dr. Rambow to coordinate the transition. Dr. Rambow: will plan to send a graduate team to send to the March 13-14 competition in Ontario, CA. He will also let Dr. Brown and the UAA group know about it. Patty Hickok: Will know soon whether there will be a student NHRMA meeting.

Diversity – Patricia Mitchell – Looking forward to this opportunity and getting to know and work with everyone.

Legislative Affairs – Ben – A Team received an email this morning. Yesterday SHRM joined a lawsuit against the ambush election rule. Gregory Fischer has reached out the Anchorage SHRM Chapter and ASSC re a proposed Wage & Hour Amendment he is trying to propose. Is working with Senator Mia Costello's office and looking for support and assistance. He will meet with him to get more information. Ben is also looking at getting a meeting set up with Senator Dan Sullivan's office when he is back in the state.

Membership – Patty Hickok – Will be doing a couple of e-blasts to remind them of the benefits of membership and also getting some demographic information from our membership – where do most people live, how many are in areas not served by a chapter, etc. Would also like to





ALASKA SHRM STATE COUNCIL



start in July and will take a few months through August; would be ideal for getting the numbers up. Would like to work with the Anchorage chapter to have chapter designation forms at the monthly meetings.

Regarding State Conference September 24-25 – we have 4 exhibitors and others interested; received payment for 20 students in Juneau; 30 members and 4 nonmembers, so 54 registrations and 8 exhibitors. A reminder of the early bird deadline is coming out soon, so we should see more registration then. Last year we sold out a couple of months before the conference.

SHRM Foundation – Dr. David Rambow – Looking forward to new role on the Board. Looking forward to touching base with SHRM and chapters regarding the SHRM Foundation.

Certification – Molly Webb – (out of town)

Professional Development - Kim – Is trying to complete the 2015 webinar list; need to do the end of the year.

Social Media - Melanie – Interested in helping with the Communications piece as it ties in with social media. Patty Billingsley's post of her new SHRM certification reached more than any other in 2014. Welcomes any questions and suggestions, ideas you may have.

Chapter Reports:

Juneau – Jeanna Wittwer – Have plans for a first meeting, at least 2 classes this spring, then shut down in May.

Mat-Su – Russell Black – President of Mat-Su chapter this year. Next Wednesday is the first meeting of the year. Somewhere between July 20-23, Hire our Heroes is coming to Alaska and they will try to make it a 1-3-day event. It's a hiring fair, breakout sessions, resume writing, etc. Would like to have SHRM get involved. Nancy: Ann Flister will want to get involved with this, as well as the Anchorage chapter workforce development director.

Fairbanks – Sallie Stuvek – President of Fairbanks chapter this year. Have had a couple of meetings and the slate for topics is set – January: Unemployment; February: Diversity; March: Recruitment and Retention; April: Alaska State Commission on Human Rights; May: Legislative Update. June-August no luncheon meetings. May have a work session in June. Still have some vacant positions (programs, communications, membership) on the Board and trying to recruit new people.





ALASKA SHRM STATE COUNCIL



Anchorage – Patty Billingsley – This weekend, Patty will meet with each director to review 2015 initiatives; January 15 is the first luncheon with Dr. Jeffries; February: GCI speaker re how to make work fun through the use of metrics; January 24 – planning retreat. Anchorage and State Council February 20 re new SHRM certification with Dianna Gould. Free event. Will be sending out information soon.

SHRM Report – Dianna Gould – (in D.C.) – will report in February.

ADDITIONAL DIRECTOR REPORT – Anne Sakumoto is our Director-Elect and will be working closely with Nancy this year. Anne: Has enjoyed her time with Nancy discussing what needs to be done to prepare for the Director position; there is a lot of behind-the-scenes work done by the Director; looking forward to it.

Adjournment:

The meeting was adjourned at 12:54 pm.

Prepared by:

Mary Hilcoske/Secretary

