



# ALASKA SHRM STATE COUNCIL



## Meeting Minutes

A telephonic meeting of the Board of Directors of the Alaska SHRM State Council (ASSC) was held on September 1, 2015.

<u>Name:</u>	<u>Position:</u>	<u>Present/Absent:</u>
Nancy Miller, SPHR	Director	Present
Patty Hickok, SPHR, GPHR	Past-Director	Present
Anne Sakumoto, PHR	Director-Elect	Present
Patty Billingsley, SPHR	Anchorage Chapter President	Present
Russell Black, PHR	Mat-Su Chapter President	Absent
Jeanna Wittwer	Juneau Chapter President	Absent
Sallie Stuvek, SPHR	Fairbanks Chapter President	Present
Patricia Mitchell, SPHR	Diversity Director	Present
Dr. Charla Brown	College Relations Director	Present
Ben Krisher, PHR	Legislative Affairs Director	Present
Patty Hickok, SPHR, GPHR	Communications Director	Present
Ann Flister, SPHR	Workforce Readiness Director	Present
Mary Hilcoske, CLM, SPHR	Secretary/Treasurer	Absent
Dr. David Rambow, SPHR	SHRM Foundation	Present
Patty Hickok, SPHR, GPHR	Membership Director	Present
Kim McKinley, SPHR	Professional Development Director	Absent
Molly Webb, PHR	Certification Director	Absent
Dianna Gould, CAE	Pacific West Regional Director	Absent
Mike Letizia	MAC Representative	Present

### **Call to Order:**

Nancy Miller, ASSC Director, called the meeting to order at 12:00 PM.

### **Meeting Minutes Approval**

Sallie Stuvek moved to approve the July meeting minutes; seconded by Ann Flister. MOTION passed unanimously.

### **Update on State Conference –**

The 2015 State Conference is sold out with a record number of attendees registered, which is very exciting! All but three volunteer spots are filled, and Nancy is confident we will have those covered soon. Patty H., Nancy, Anne S., and Shara English. did a walk-through with the Hilton catering manager to be sure all details are worked out.

### **Committee Reports:**





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**Treasurer Report** – Mary Hilcoske – Not available.

**Communications/Social Media** – Patty Hickok –

The next Council Prospector deadline is October 9. Patty plans to begin posting some updates on the state conference on the Council's social media sites, even though it is sold out, as reminders of upcoming speakers, etc.

**Workforce Readiness** – Ann Flister –

We were contacted recently by Junior Achievement to conduct "It's My Future" career readiness JA curriculum at Central Middle School again, for six weekly classes beginning September 14. We have already had a good response from volunteers to the email sent yesterday. We still have a few spots open; someone needed especially for September 21. Patty H. has included information about the upcoming "Sock it to Unemployment" clothing drive to go with the upcoming conference communications to registered attendees. Ann and Nancy have been working with the Dept. of Labor on planning for the November veteran's job fair. The State Council will be presenting five 30-minute classes during the job fair from 10:15 AM through 1:45 PM on "How to Work a Job Fair" using the same format as last year. We will need volunteers for those workshops as well as folks to staff the State Council table outside the classroom that day. More info to come.

**College Relations** — Dr. Charla Brown – Fall classes started at University of Alaska Southeast yesterday. A college relations volunteer webinar that was previously scheduled for today (and conflicted with this Board meeting) was rescheduled to this Thursday, so Charla, Wendy Tisland and Dave will plan to attend. Charla plans on strengthening relations with Wendy. Julie Drinnen, Anchorage Chapter college relations director, has been in touch with Alaska Career College. Chala plans to bring several UAS students to the State Conference. Northrim has sponsored a good deal of the travel expenses for the students. Charla plans to submit a Prospector article afterward. She asked that the board let her know if anyone is aware of HR intern opportunities that she can share with students and other chapters. Finally, a WBU student, Rachel Sadler, was awarded the NHRMA Sharon Koss Award and will travel with Dave Rambow to receive the award at the NRHMA conference. Dave added that Julie Drinnen is moving to Seattle and will have to vacate her post as ASHRM college relations director.

**Diversity** – Patricia Mitchell – Diversity nuggets have been submitted to Nancy for posting on social media sites. Diversity activities have been sent to chapters to share with their memberships. Patricia has initiated contact with the Job Center regarding the Diversity Job Fair. Nancy hopes that she can establish a similar working relationship as we have with them for the veteran's job fair.

**Legislative Affairs** – Ben Krisher –





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Ben reported on a recent meeting at Senator Sullivan's office he attended with Nancy Miller. They met with one of Senator Sullivan's aides on two topics: (1) The extension of the comment period for FLSA changes. Shared SHRM's concerns and the letter that SHRM will send. They asked for Senator Sullivan's support on the requested extension; and (2) the ACA excise tax repeal. They learned that Senator Sullivan will be the main co-sponsor on a bill to repeal. Ben thanked everyone who voted to sign on to the SHRM letter. That letter will be going out soon. Thanks also to the local chapters for their support.

**Membership** – Patty Hickok – Mike Letizia recapped his report about the improved electronic chapter designation capability on the SHRM website, accessed through the member's profile. Patty said that she was aware of this feature being available for at least the past couple of years, but we decided not to use it because the chapters were never able to get information on who designated and when. Mike suggested contacting Kim Goodwin for details but believes the designations will now feed directly to chapter rosters, and you can direct at-large members to the site to make their designations online. Patty reported that Anne S. has assisted in going through the list of conference attendees and identified at least 20 that live in areas of the state not served by a chapter. We will reach out to let them know we will automatically assign them to the nearest local chapter---probably Fairbanks. Thanks to Anne for helping with this effort.

**SHRM Foundation** – Dr. Rambow –

Dave is printing scavenger hunt forms for the State Conference. Has a tablet for the grand prize. Handouts are ready to go for the SHRM Foundation table; he just needs to know where the table will be set up. Unrelated to Foundation business, Wayland Baptist University Student Chapter is applying for pre-certification of its upcoming class, Strategic Talent Management. ASHRM members will be able to attend for certification credit if desired.

**Certification** – Molly Webb – Absent.

**Professional Development** - Kim McKinley – Absent.

Nancy reported that Kim has been working hard to set the remaining 2015 webinars and already scheduling 2016 webinars. The invite for the October webinar went out this morning.

### **Chapter Reports:**

**Juneau** – Jeanna Wittwer – Absent.

**Mat-Su** – Russell Black – Absent.

**Fairbanks** – Sallie Stuvek –





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Sallie is very excited about their chapter's first speaker for this fall, Gregory Fisher, who will be giving an employment law update on September 16. The remaining monthly meetings are locked in as well, including one with Dianna Gould presenting on the new SHRM certification.

### **Anchorage – Patty Billingsley –**

Working on the fall networking event, scheduled for October 6 at the Petroleum Club. This event will include a SHRM Foundation auction. ASHRM is teaming with the State Council to staff a booth at the upcoming Payroll Conference to get the word out about SHRM. Patty is talking with someone about stepping in to replace Julie Drinnen in the college relations role. She reported that ASHRM has lost three board members this year due to individuals relocating out of town. But, they are already lining up a slate for 2016.

### **MAC Representative Mike Letizia Report –**

Mike reported on the IT enhancement enabling online chapter designation by members (see discussion under Membership report above). This should save everyone a lot of time and trouble. Questions should be directed to Kim Goodwin. The MAC is meeting in San Antonio in September and they will be bringing items to the Board.

### **Dianna's report:** Absent.

### **Director's Report:** Nancy Miller –

Nancy reported that the statewide restructure will not be pursued due to lack of unanimous support from the chapters. We will not hold an October monthly board teleconference, due to schedule conflict with the NHRMA conference. Next meeting will be November 3. Chapter presidents are encouraged to invite their presidents-elect to attend the November and December State Council meetings to begin getting them engaged on the Board.

### **Director-Elect Report:** Anne Sakumoto –

Anne reported that she and Nancy have been holding some good meetings with State Council directors to discuss year-to-date progress and future plans for their board involvement. If you have not met with them yet, you will be contacted soon. Anne is planning for the 2016 strategic planning session dates—likely in mid-January. SHRM Volunteer Leader Summit scheduled. If you received from Anne this morning, chapters please share with your incoming presidents. Patt Hickok and Nancy Miller have been very organized and already have the 2016 HR Academy scheduled for February 8-10 in Anchorage. Anne is reaching out to speakers and has almost everyone confirmed. Volunteers will be needed. There will likely be an announcement and registration site set up by the time of the state conference this month. More info to come.

### **Adjournment:**

The meeting was adjourned at 1:00 pm.





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**Prepared by:**  
Ann Flister

