



Alaska SHRM State Council

Certification Scholarship Program and Applications





PROGRAM OVERVIEW

The Alaska SHRM State Council serves the state's human resource professionals and promotes human resource communications by:

- Providing high quality, dynamic and responsive programs and services
- Serving as the state's voice on human resource management issues
- Facilitating the development and guiding the direction of HR professionals

Committed to "*Serving the HR Professional and Advancing the HR Profession*" within the State, the Alaska SHRM State Council proudly sponsors this Certification Scholarship Award.

- HR Professional Scholarship Award Program: The HR professional certification scholarship program supports and encourages HR professionals who pursue professional certification. Since 2012, there is one HR Professional certification scholarship award every year. The recipient will receive a check in the amount of \$500 (made payable to the HR Professional).

SCHOLARSHIP AWARD PROGRAM JUDGING

Judging for the scholarship is based on timely submission of all required documents. Scholarship applications will be evaluated by a panel of judges that consists of five Alaska SHRM State Council board members.

Judges will rank each application based on specific criteria for the student scholarship and specific criteria for the Certification scholarship. Judges' scores are combined to determine the highest average ranking student applicant score and highest average ranking HR Professional applicant score. The panel of judges reserves the right to reject any application that does not meet the application qualifications or application requirements. All submissions must be made via email no-later-than **November 1 of every year**, midnight Alaska Standard Time Zone. The recipients will be notified by phone and formal letter on or before December 15 of the corresponding year, and will be presented with their respective scholarship award at the first Alaska SHRM State Council meeting in January of every year, or as close to this date as possible.



HR PROFESSIONAL CERTIFICATION SCHOLARSHIP APPLICATION QUALIFICATIONS

APPLICATION REQUIREMENTS

ELIGIBILITY

NOTE: Board members of the Alaska SHRM State Council and members of their immediate family are ineligible to apply for Alaska SHRM State Council scholarship programs

Applicants must be an active SHRM member prior to applying for this scholarship. Applicants applying for this scholarship must be working towards one of the following certifications:

- SHRM
 - SHRM Certified Professional (SHRM-CP)
 - SHRM Senior Certified Professional (SHRM-SCP)
- HRCI
 - Professional in Human Resource (PHR or PHR-CA)
 - Senior Professional in Human Resource (SPHR or SPHR-CA)
 - Global Professional in Human Resource (GPHR)

Scholarship funds may be used to purchase test preparation materials, attend a certification preparation seminar, and/or pay the exam fee. Scholarship is awarded just once per year, however, individuals who have already taken an exam in the scholarship application year are still eligible to apply. This scholarship is a one-time award. Previous applicants are eligible to apply. Additionally, previous scholarship recipients may apply if pursuing an additional certification.

APPLICATION REQUIREMENTS:

Applicant composes a brief essay (not to exceed two typed, double-spaced pages) discussing why the applicant seeks a certification and how the certification will enhance the applicant's HR career.

Application Packet Requirements

- Scholarship application
- The essay format must be doubled-spaced; font Time New Roman, size 12point. Additionally, the essay may also include other information from that required above which will distinguish an applicant from other candidates with HR Professional Certification for the certificate scholarship. Points will be deducted for misspellings and grammatical errors
- Current Resume
- List of past volunteer leadership position(s), if any (SHRM or other)
- Two letters of recommendation

HR PROFESSIONAL CERTIFICATION JUDGING CRITERIA

- 55% Work experience/professional (HR involvement and future HR career plans)
- 45% Volunteer activity



WHERE TO APPLY/WHO TO CONTACT WITH QUESTIONS:

All applications must be submitted no later than November 1 electronically via email attachment (PDF format) to the Alaska State Council Certification Director at the following email address: akshrm@gmail.com Please check our website for contact information for direct questions concerning the certification scholarship program.

HR CERTIFICATION SCHOLARSHIP APPLICATION FORM

PERSONAL INFORMATION:

Last Name	First	Middle Initial
Mailing Address:		
City, State, Zip:		
Contact Telephone #	Email:	
SHRM Membership #	Expiration date:	

CERTIFICATION SOUGHT:

SHRM		HRCI				
<input type="checkbox"/> SHRM-CP	<input type="checkbox"/> SHRM-SCP	<input type="checkbox"/> PHR	<input type="checkbox"/> SPHR	<input type="checkbox"/> GPHR	<input type="checkbox"/> PHR-CA	<input type="checkbox"/> SPHR-CA

APPLICATION CHECKLIST

This application becomes complete and valid only after applicant has returned the SIGNED Application (electronic signature is acceptable) with the following documents attached:

- Scholarship application.
- Response to essay topics.
- Current resume.
- List of past volunteer leadership roles, if any (SHRM or other).
- Two letters of recommendation.

SIGNATURE:

In submitting this application, I certify that the information provided is complete and accurate to the best of my knowledge. I agree to provide proof of any and all information in this application, if requested. Falsification of information may result in termination of any scholarship awarded including an obligation to repay all funds disbursed. I understand this application becomes the property of Alaska State SHRM Council.

Applicant's Signature: _____ Date: _____

Submit application packet to the Alaska SHRM State Council Certification Director via email attachment (PDF format) to the following email address: akshrm@gmail.com no later than November 1 of the application year.

The Alaska SHRM State Council does not discriminate against individuals on the basis of race, color, gender, sexual orientation, marital status, religion, disability, age, veteran status, ancestry, national origin, or citizenship in the administration of its scholarship programs.