



ALASKA SHRM STATE COUNCIL



Meeting Minutes

A telephonic meeting of the Board of Directors of the Alaska SHRM State Council (ASSC) was held on May 2, 2017.

<u>Name:</u>	<u>Position:</u>	<u>Present/ Absent:</u>	<u>Voting Positions</u>
Anne Sakumoto, PHR, SHRM-CP	Director	P	1
Nancy Miller, SPHR, SHRM-SCP	Past-Director	P	
Ben Krisher, PHR, SHRM-CP	Director-Elect	P	1
Emi Aubertine, PHR, SHRM-CP	Secretary/Treasurer	P	1
Ann Kjera, SPHR, SHRM-SCP	Anchorage Chapter President	P	1
Sonya Conant, SPHR	Mat-Su Chapter President	P	1
Leisa Kelsey	Northern Alaska SHRM Chapter President (Designee)	P	1
Chad Brown	Southeast Alaska Chapter President	A	-
Molly Webb, PHR, SHRM-CP	Certification Director	A	-
Dr. Charla Brown	College Relations Director	A	-
Ann Flister, SPHR, SHRM-SCP	Communications Director	A	-
Patricia Mitchell, SPHR, SHRM-SCP	Diversity Director	A	-
Dr. David Rambow	SHRM Foundation	P	1
Ben Krisher, PHR, SHRM-CP	Legislative Affairs Director	P	*
Patty Hickok, SPHR, GPHR, SHRM-SCP	Membership Director	P	1
TJ Alinen, SPHR, SHRM-SCP	Professional Develop. Director	A	-
Nancy Miller, SPHR, GPHR, SHRM-SCP	Social Media	P	1
Patty Hickok, SPHR, SHRM-SCP	Workforce Readiness Director	P	*
Dianna Gould, CAE	Pacific West Regional Director	A	
Roshelle Pavlin, SHRM-SCP, SPHR	MAC Representative	A	
		* Dual Role	

Call to Order:

Anne called meeting to order at 12:01pm

Meeting Minutes Approval –

Nancy Miller motions to approve April 2017 meeting minutes. Sonya Conant seconds. No discussion. No opposition. Motion passes.





ALASKA SHRM STATE COUNCIL



Patty Hickok motions to approve February 2017 meeting minutes. Ben Krisher seconds. No discussion. No opposition. Motion passes.

Committee Reports:

Treasurer Report (Emi Aubertine) –The balance of the FNBA account is \$186,000. The Wells Fargo balance is approximately \$27,000. I am still prepping the information for the 990 filing. I have contacted THG for an extension. Security Metrics is the company we use that provides protection against data breaches. Since we take cards as payment, we need to go through an 'assessment' each year. I received the email today and will be submitting our assessment. It is a 17 part course and test.

Social Media (Nancy Miller) – The Facebook page is focusing on volunteer week. We shared profiles of volunteers we have in the community. In the last meeting minutes, there is the form to highlight volunteering opportunities. Take some time to complete the form and submit your pictures.

Please make sure the MAC survey is being distributed to all members. It is not just for board members. All SHRM members are encouraged to take the survey. The link to the survey is on our social media sites.

Workforce Readiness (Patty Hickok) – Keynote for day 2 Judith Heumann cancelled right before this call. However, a replacement has already been found. Conference is on track. Chapters have been offered to provide us with flyers or any other chapter materials that we can share at the conference or send me the info and I can do the flyers for them. We are already working on a contract for the 2018 Conference, and the dates are September 20-21, 2018.

Currently doing Jr. Achievement at Central Middle school. We have 28 kids in the class.

College Relations (Dr. Charla Brown absent) –

Diversity (Patricia Mitchell) – Diversity nuggets for May were sent to Nancy for posting. The topic focuses on creating respect and civility in the workplace. It is important for employees to develop an awareness of respectful behaviors and serve as role models that contributes to productivity and positively influences both an organization's image and bottom line.

Met with Anne to discuss the diversity survey for the HR community in Alaska. Details are still in the planning phase but hope to have it go live in June.

We also talked about doing a survey to show the demographics/ EEO composition of the Alaska State Council members. It's a fairly brief survey but we've done that in the past. It would be a





ALASKA SHRM STATE COUNCIL



good data point and beneficial to do during the same year as the diversity survey. If so, you'll see that in the near future, as well.

Legislative Affairs (Ben Krisher) – A-Team call to action posted on Facebook regarding HR-1180. It has moved through the House and is being sent to the Senate. I met with ASHRM Government Affairs Chairperson and passed on materials. If anyone needs any info or material, please call or email.

SHRM Foundation (Dr. Dave Rambow) – Right now I am preparing for the State Conference. We will have a bingo game to raffle off three prizes. The table will be focusing on scholarships and fundraising.

Communications (Ann Flister absent) – Deadline for articles is posted on the SHRM State Council website. The next due date is May 19. Newsletters will be distributed in June.

Membership (Patty Hickok) – We will capture a few new members during the conference. Also a perfect time to capture at-large people. Need membership reps for each chapter (Except Juneau) to either send me their membership list and/or I send to them the list of people in their area for review. This needs to get done by mid-next week at the latest. Otherwise, this great opportunity is wasted.

Certification (Molly Webb) – I am exploring a few different certification scholarship options and will present to the board in the next few months. We are looking at ways to garner more interest in the scholarships available.

This is my last year as certification director. Have met with someone interested in serving on the State Council and to share information about what it is we do. Certification is still a hotspot and I would like to have enough time to get someone up to speed for next year.

Professional Development (TJ Alinen) – We had approximately 107 attendees on the line for the April 2017 webinar program presented by Dave Barton. It appears that attendees using AnyMeeting via Microsoft Explorer encountered issues with actually seeing the slide presentation, but many were able to follow the downloaded handout and self-navigate through his presentation. We also had an issue halfway through the presentation with attendees listening via their computer as AnyMeeting lost all audio – again the attendees figured it out and dialed in via telephone. I will work with AnyMeeting to troubleshoot so that any issues are mitigated by our next presentation in August.

We have the following webinar programs lined up:





ALASKA SHRM STATE COUNCIL



August 18, 2017; Comparable Worth & Equal Pay, Bruce Johanson, The Johanson Group – CONFIRMED
September 22, 2017; Internet/Cyber Security & Phishing for HR Professionals, Courtney Targos –CONFIRMED
October 27, 2017; HR Department of One, Diana Gould –CONFIRMED
November 17, 2017; The Real Deal on Form I-9, Dave Basham with Department of Homeland Security –CONFIRMED
January 19, 2018; 401(k) Fiduciary Responsibilities, Mike Brown, Clear Point Financial – [TENTATIVE CONFIRMATION]
February 16, 2018; When Violence Shows Up at Work, Steve Hinds, Hindsight – CONFIRMED

Chapter Reports:

Juneau (Chad Brown absent) –

Mat-Su (Sonya Conant) – We are still filling positions and getting back into holding regular monthly luncheons. We have the next three months filled and are hoping that brings up the membership numbers for the area.

Northern Alaska Chapter (Leisa Kelsey) – The Gregory Fisher luncheon was well attended. May 18th is the next luncheon and the topic is legislative update. We are then on hiatus for the summer and pick up again in September.

Anchorage (Ann Kjera) – Networking event on May 24 at Muse in the Anchorage Museum. The Certification Director is working on scholarships for Fall participants. Spring certification is finishing up this week. We are working on an article regarding our certification classes for the Council Prospector. The next board meeting was moved to May 17 due to the State Conference. We are putting together a diversity training for October 2017.

SHRM Report:

Dianna Gould - See Attached Report

MAC Report (Roshelle Pavlin absent) –

Past Director (Nancy Miller) –

Director's Report (Anne Sakumoto) – The latest version of the Alaska State Council By-laws (June 7, 2016) have been posted on the State Council website. This was shared and approved on June 7, 2016; and, a copy again shared with this group on February 4, 2017. We need to review and submit the By-laws to SHRM each year. Nancy Miller clarified that the By-laws only





ALASKA SHRM STATE COUNCIL



need to be submitted to SHRM when there is a change to the By-laws. If there are no changes, then confirming that it was reviewed by the Board is all that is necessary.

Ben Krisher motioned that the board has reviewed and approved to keep By-laws as they currently stand. Nancy Miller seconds. No discussion. No opposition. Motion passes.

I will send out the Board Initiatives to everyone from our February meeting. Our next meeting is June 6, 2017.

Please get the information for the NHRMA volunteering to Nancy Miller as soon as possible.

[Nancy included in the April 2017 meeting and minutes. For your convenience, the information and questions are included here....

NHRMA is highlighting our HR volunteer leaders on our Facebook page. We want to hear from all of you! Here are three questions to answer and send to our NHRMA Communications Director:

- ***What do you do to help unwind from the stress of working in HR?***
- ***What advice would you have for someone entering the HR profession?***
- ***In your opinion why should someone come to the NHRMA conference in September?***
- ***Send 2 photos of you enjoying life.***

You can send your answers and photos to me or Karlina Christensen at kchristen@Salem.gannett.com. I would love to see our Alaskan volunteer leaders represented on the NHRMA page!! If you do not follow NHRMA on Facebook, you should. There have been some great HR leaders highlighted with some fun and entertaining photos!]

There were no other comments.

Adjournment:

The meeting was adjourned at 12:57 pm.

Prepared by:

Emi Aubertine

Treasurer/Secretary

